|  |  |  |
| --- | --- | --- |
| **CONFIDENTIAL EQUAL OPPORTUNITIES MONITORING FORM**  **Application for employment as:** Trainee Debt Adviser  **Job Ref:** TDA1  All agencies in the Debt Free South West partnership are equal opportunities employers. Their aims are to ensure that no applicants or employees receive less favourable treatment on the grounds of a protected characteristic as defined by the Equality Act 2010 or is disadvantaged by conditions or requirements that cannot be shown to be justifiable.  Selection criteria and procedures are frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.  In order to maintain the effectiveness of our commitment to equal opportunities, it would be helpful if you would complete this form; you may partially complete this form, if preferred. Completion is not compulsory and will not affect your application for employment. The information will be used for no other purpose than the one stated. | | |
|  |  | Application Ref:  (for Talking Money use) |
| **Full Name:** |  | |
| **How old are you?** | **□ 18 - 24 □ 25 - 34 □ 35 - 44 □ 45 - 54**  **□ 55 - 64 □ 65+ □ Prefer not to say** | |
| **How do you describe your ethnic and cultural background?** | **□ Asian/Asian British Bangladeshi □ Asian/Asian British Indian**  **□ Asian/Asian British Pakistani □ Asian/Asian British Other**    **□ Black/Black British African □ Black/Black British Caribbean**  **□ Black/Black British Other**  **□ Chinese**  **□ Mixed White and Black African □ Mixed White and Black Caribbean**  **□ Mixed White and Black Other □ Mixed White and Asian Bangladeshi**  **□ Mixed White and Asian Indian □ Mixed White and Asian Pakistani**  **□ Mixed White and Other**  **□ White British - English □ White British - Scottish**    **□ White British - Welsh □ White British - Irish**  **□ White British - Other**  **□ White Irish □ White Other**  **□ Other Ethnic Group**    **□ Prefer not to say** | |
| **What best describes your gender?** | **□ Female □ Male □ Prefer not to say**  **□ Prefer to self-describe: ……………………………………………………………..** | |
| **Is your gender identity the same as the sex you were assigned at birth?** | **□ Female □ Male □ Prefer not to say**  **□ Prefer to self-describe: ……………………………………………………………..** | |
| **What is your sexual orientation?** | **□ Bisexual □ Gay Man □ Gay Woman / Lesbian**  **□ Heterosexual / Straight □ Prefer not to say**  **□ Prefer to self-describe: ……………………………………………………………..** | |
| **What is your marital status?** | **□ Married □ Civil Partnership □ Cohabiting / Living with partner**  **□ Separated □ Divorced □ Widowed**  **□ Single □ Prefer not to say** | |
| **Please specify which category of faith you belong to?** | **□ Baha’i □ Buddhism □ Christianity □ Hinduism**    **□ Islam □ Jainism □ Judaism □ Parsi**  **□ Sikhism □ No Religion □ Other …………………………………………..**  **□ Prefer not to say** | |
| **Disability** | | |
| **The Equality Act 2010 defines a disability as any physical or mental impairment, which has a substantial and long- term (more than 12 months) adverse effect on a person’s ability to carry out normal day to day activities.** | | |
| **Do you believe that you have a disability as defined above?** | **□ Yes □ No □ Prefer not to say** | |
| **If yes, from the list below, please specify which category/ies your disability/ies may fall under – please tick all that apply** | **□ Hearing Impairment □ Vision Impairment**  **□ Speech Impairment □ Other Sensory Impairment**    **□ Learning Difficulty/Disability □ Cognitive Impairment**  **□ Long-term health condition**  **□ Mental Health Difficulties**  **□ Mobility impaired □ Other Physical Health Problems**  **□ Prefer not to say**    **□ Other …………………………………………..** | |
|  | | |
| **For the purposes of assessing the success of our recruitment, we would like to know where you saw this role advertised.** | | |
| **□ Fish4jobs □ Bristol Post □ Gloucester Citizen □ Jobs24**    **□ Weston Mercury □ Third Sector Jobs □ Charity Job □ Guardian jobs**  **□ Indeed □ Reed □ UK Charity Jobs □ Total Jobs**    **□ Voscur □ ACFA □ Find a Job □ LinkedIn**  **□ Word of mouth □ Can’t remember □ Other …………………………………………..**  **□ Prefer not to say** | | |
| **Data Protection Information** | | |
| Talking Money, as lead agency for the Debt Free South West partnership, will process your data in this application in accordance with our Privacy Policy. This is available at [www.talkingmoney.org.uk/privacy](http://www.talkingmoney.org.uk/privacy) or a hard copy can be provided to you on request.  If you are not successful, we will store the data contained within your application form and equal opportunities monitoring form for 6 months after the closure of this recruitment for the purpose of any future roles. If you wish that we remove your data immediately upon completion of this recruitment activity, please tick the box. **□**  I agree to the processing of my special category data.  Signed: …………………………………………………………………………………………………………  Dated: …………………………………………………………………………………………………………. | | |